



Park Aide, Temporary Position

Start May – End September 30th (some flexibility on start/end date)

**CELL PHONE CREDIT & TRI-MET PASS PROVIDED
WORK OUTDOORS IN DOWNTOWN PORTLAND**

Job Title: Park Aide

Reports To: Director Downtown Activations / Sidewalk Ambassador Shift Lead

Position Type: Part-Time 15-20 Hours per week

Work Week: Wednesday – Sunday

Hours: Three-hour shifts scheduled in the morning, 5 days a week

Location: Director Park and Darcelle XV Plaza

Do you love Downtown Portland? Do you love being outdoors? The Park Aide will help create a clean, and welcoming park environment for all visitors and event guests. This position focuses on the upkeep of Director Park and Darcelle XV Plaza, supporting our summer activation series at the parks, and providing a friendly and can-do attitude!

Duties include:

- Assist with daily setup, including moving tables, chairs, games, activation materials, etc.
- Interact courteously with park visitors, event staff, and vendors.
- Stewardship of Director Park and Darcelle XV Plaza includes cleaning the park, cleaning tables and chairs, picking up trash, leaf blowing, etc.
- Report maintenance needs, safety hazards, or incidents to proper channels.
- Working together as a team and alone to complete daily tasks.
- Working in an array of weather conditions and walking upwards of 5 to 7 miles.
- Lifting/carrying items that are at least 25 lbs., push carts, set up of our mobile kiosk station.
- Follow safety, sanitation, and operational procedures.

What we're looking for:

- Previous hospitality or cleaning experience is a plus!
- Ability to perform physical tasks such as lifting up to 25 lbs, bending, standing, and walking for extended periods.
- Reliable, punctual, and able to work both independently and as part of a team.
- Complete tasks in a timely manner
- Excellent communication skills
- Flexibility to work evenings, weekends, and holidays as needed for event coverage.
- Have a positive and can-do energy!

Please note: Park Aides spend a significant amount of time outdoors. In the course of duties an employee may walk five to seven miles a day. Requirements include the ability to bend, lift, and remain standing and walking for the duration of the shift. It also requires the ability to lift 25 lbs. Fulfilling



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these outdoor tasks, the employee is exposed to sun, dust, and extremes in temperature. First Aid training will also be required and can be supplied by Downtown Portland Clean & Safe at the beginning of the position.

Compensation is \$20.00/hour.

Please submit a resume to careers@portlandalliance.com explaining why this job is for you! No phone calls please.

We value equal opportunity and workforce diversity.

Downtown Portland Clean & Safe an affiliate of Portland Business Alliance is an equal opportunity employer and does not discriminate against any employee or applicant on the basis of age, color, disability, gender, gender identity, national origin, race, religion, sexual orientation, veteran status, or any classification protected by federal, state, or local law.

About the Portland Business Alliance:

The Portland Business Alliance ("Alliance") serves as greater Portland's Chamber of Commerce. Our mission is to create opportunity and advance well-being for all who live and work in the greater Portland and SW Washington region. Our vision is a healthy and resilient business ecosystem. We support access, opportunity, and advancement for all people. We recognize unfair bias and historic discrimination, and work to eliminate barriers. We embrace connectivity and work together respectfully to drive solutions. We meet setbacks with openness to listening, learning and adaptation. We give the honest answer. We do what we say we will. We are accessible, active, and visible to the community.